



St John Vianney's Primary School

ABN 33 128787 705

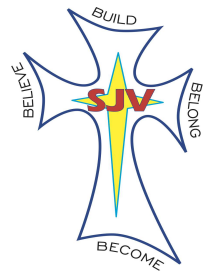
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26th June 2018

Dear Parents and Carers,

ONLINE Format for Selecting 'Parent & Teacher' interview times

There will be an opportunity for you to have an interview with your child's teacher to discuss Semester One reports and goals for Semester Two.

Interviews will be held on Tuesday 24th July, Wednesday 25th July, Thursday 27th July and Friday 27th 2018. There are both before school and after school appointments available and meetings will be held in your child's classroom.

You are required to 'go online' to make a time to see your child(ren)'s teacher. This process will allow parents or carers to select their own times around their commitments. It should also allow equal access and opportunity for all families to gain suitable times and cut down on the amount of paper being used.

School Interviews will be activated by Tuesday 3rd July and will close Sunday 22nd July.

Go to www.schoolinterviews.com.au and follow these simple instructions.

Contact the SJV front office for the code

Simply enter the code and press "Go"

Contact the SJV front office for the code



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately – **Check your junk mail folder AND make sure you have spelled your email address correctly**

You can return to www.schoolinterviews.com.au at any time, and change your interviews - until the bookings close.

You may change your bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code. Remember to use the same name and email address you used when you made your original booking. Parents wishing to change their interview times after the closing date should contact the school directly on: 6288 2383

Please complete this task by Sunday 22nd July. Teachers will not confirm appointment times, therefore please ensure you don't delete the email.

If you do not have access to the web or have any trouble with this system, please contact the Front Office.

Thank you in advance for your support with this procedure. These interviews are an opportunity for teachers to discuss your child's progress and learning needs.

If you have any queries or concerns, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink that reads "Nina De Rosa". The signature is written in a cursive style with a large initial 'N'.

Nina De Rosa
Assistant Principal